

**Children's School of Science
Driving Field Trip Reminder Form
Policy and Certification for Volunteer Field Trip Drivers**

Parent Name: _____ Student Name: _____

You have been assigned to drive on the Driving Field Trip for

Class Name: _____

On: _____ At: _____

Please remember that you are not allowed to bring any other children with you on the field trip. You are asked to drop off your children for class five minutes before the class begins, and return about five minutes after the bell rings. At this time, please pull partly onto the sidewalk so that you are not blocking the street or the sidewalk with your car. Then present the signed form (below) to Aaron or Doug, as well as show them your current driver's license, car registration, and proof of insurance. Without these documents, you will not be allowed to drive on the field trip.

Policy for Volunteer Field Trip Drivers

When a volunteer is driving a private passenger vehicle (including a rental car) on a field trip, the following information must be supplied and certified by the driver in question.

1. The driver must be 25 years or older.
2. The driver must have a valid, non-probationary driver's license.
3. The vehicle must have a valid and current registration, and valid and current license plates.
4. The vehicle must be insured for the following minimum liability insurance limits: \$100,000 per person/\$300,000 per occurrence.

The driver must certify this information by signing the Certification below, as well as show his/her driver's license, registration, and proof of insurance to the school's Director or Assistant Director before each field trip.

Certification

Name (please print): _____

I certify that, as a volunteer driver, I am 25 years of age or older, possess a valid driver's license, have the proper and current license and vehicle registration, and have minimum liability insurance limits of \$100,000 per person/\$300,000 per occurrence in effect on my vehicle that is used to transport students.

Date of Field Trip: _____

Signature

Date

Driver's License _____

Car Registration _____

Proof of Insurance _____